[DATE]

To: Board of Directors  
(Simon Fraser Student Society)

CC: Andrew Petter, Peter Keller,  
Wade Parkhouse, Martin Pochurko,  
Tim Rahilly, and Erin Biddlecombe  
(SFU Administration)

Re: Letter of Support for SFPIRG

Dear SFSS Board of Directors:

Please accept my letter of support asking you to grant SFPIRG long-term, secure, accessible space in the new Student Union Building.

[Paragraph describing the work you engage in, your field of study, etc.]

[Paragraph describing why you are choosing to offer support to SFPIRG]

[Paragraph describing why organizations like SFPIRG, and the communities they serve, require the support of larger institutions like the SFSS and SFU]

If you require more information, please contact me via [insert contact details: website, phone, email].

Sincerely,

[Your name]  
[Title, degree, role in community, anything you would like to highlight about yourself]